

Resolution of the Academy Board of Directors

Place for Posting and Person to Post Notices

WHEREAS, the Michigan Open Meetings Act requires a public school academy to provide notice of a public meeting in the respective principal office of said public school academy or if the public body does not have a principal office, post a public notice in the office of the county clerk in which the public body serves; and

WHEREAS, the Michigan Open Meetings Act requires the public school academy to designate a person responsible for implementing the public notice requirements and formally appoint the individual at a board meeting.

BE IT RESOLVED, that the County Clerk of the County of _____ is the designated place for posting of notices for the Academy Board of Directors until the Academy building receives the Certificate of Occupancy. At such time, the place for posting of notices shall be the principal office of the Academy.

BE IT FURTHER RESOLVED, that _____ is designated as the person for the Posting of Notices for the Academy Board of Directors.

Secretary's Certification:

I certify that the foregoing resolution was duly adopted by the Academy Board of Directors at a properly noticed open meeting held on the ____ day of _____, _____, at which a quorum was present.

By: _____
Board Secretary

Date: _____

Notes & Instructions

1. **Open Meetings Act – [MCL 15.264 part d](#):** If a public body does not have a principal office, the required public notice for a local public body shall be posted in the office of the county clerk in which the public body serves and the required public noticed for a state public body shall be posted in the office of the secretary of state.*

* Upon further discussion, in December 2009, with the Center's legal counsel, the posting is not required to be posted in the secretary of state; these lines of the resolution were removed.