

Innovators in Education Spring Conference
Finance Isn't Just for Finance Managers
March 10, 2015

Question #1

Why does a school establish a budget? Please rank the following in order of importance, with 1 being the most important and 5 being the least important.

- _____ Required by law
- _____ To know how much money is coming in versus going out
- _____ To make the authorizer/public happy
- _____ Set accountability targets
- _____ Set expectations

Question #2

What documents will you look at and which people will you talk with to gather information on assessing needs in your school?

_____	_____
_____	_____
_____	_____

Question #3

What are the current needs in your school? Please prioritize and list the top four.

_____	_____
_____	_____
_____	_____

Budget Process Common Mistakes

Budgeting Steps

Budget Team

Budget Timeline

Communication
