

1ST QUARTER AT-A-GLANCE | 2018-2019

July 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July 31: 2017-2018 4th Quarter Financial Statements

August 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 15: Academy Roles Verification Application

August 27: Transparency Reporting Certification Form

TBD: 2017-2018 Annual Education Report Posting

September 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September 1: 2018-2019 School Improvement Plan

September 7: Board Member Nomination Materials

September 12: MAP and PS Schedule – Fall

September 20: School Administrator Verification Form

September 27: Annual Nonprofit Corporation Information Update

Current 3-Year Asbestos Re-Inspection Report and/or Exclusionary Document

University Board of Trustees Meeting

State/Federal-Required or General Reminder

University-Required

2ND QUARTER AT-A-GLANCE | 2018-2019

October 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- October 1-October 19:** MAP and PS – Fall Testing Window
- October 3:** 2018-2019 General Education and Special Education Student Count Day
- October 5:** 2018-2019 Preliminary Head Count Form
- October 15:** Deadline for the Public Presentation of the 2017-2018 Annual Education Report
- October 16:** 2018-2019 MAP or PS Assessment Coordinator Verification – Fall
- October 31:** 2018-2019 1st Quarter Financial Statements

November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- November 1:** 2017-2018 Audited Financial Statements, A-133 Single Audit, Management Letter and Any Other Audit Letters
 2017-2018 Board-Approved Response to Audited Financial Statement Findings and Recommendations
 2017-2018 Financial Information Database Data Files
 Immunization Records Report
- November 16:** Board Member Nomination Materials

December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- December 6:** University Board of Trustees Meeting
- December 31:** Online Qualifying Statement

State/Federal-Required or General Reminder
 University-Required
 Measures of Academic Progress® (MAP) and Performance Series® (PS) Testing Window

3RD QUARTER AT-A-GLANCE | 2018-2019

January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- January 4:** Transparency Reporting Certification Form
- January 11:** Board Member Nomination Materials
- January 23:** 2019-2020 Application and Enrollment Information Form
- January 31:** 2018-2019 2nd Quarter Financial Statements

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

- February 1:** Immunization Records Report
- February 11-March 1:** MAP and PS – Winter Testing Window (Optional)
- February 13:** 2018-2019 General Education and Special Education Student Supplemental Count Day
- February 14:** University Board of Trustees Meeting
- February 15:** 2018-2019 Preliminary Head Count Form – Supplemental Count
Academy Roles Verification Application
- February 28:** 2019-2020 Board-Approved Contract Amendment Request Resolution

March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- March 27:** Transparency Reporting Certification Form
- March 29:** Board Member Nomination Materials

State/Federal-Required or General Reminder
 University-Required
 Measures of Academic Progress® (MAP) and Performance Series® (PS) Testing Window

4TH QUARTER AT-A-GLANCE | 2018-2019

April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- April 8-
May 24:** 2018-2019 M-STEP – Testing Window
(Grades 3 through 8, 11)
- April 9:** College Entrance SAT®
(Grades 11 – all students; Grade 12 – make-up, as needed)
PSAT (Grade 8)
- April 9, 10 or 11:** PSAT (Grades 9 and 10)
- April 10:** ACT WorkKeys®
(Grade 11 – all students; Grade 12 – make-up, as needed)
- April 10-
April 16:** PSAT Make-Up (Grades 8, 9 and 10)
- April 11:** University Board of Trustees Meeting
- April 23:** College Entrance SAT Make-Up
(Grade 11 – all students; Grade 12 – as needed)
- April 23 or 24:** PSAT Make-Up (Grades 8, 9 and 10)
- April 24:** MAP and PS Schedule – Spring
ACT WorkKeys Make-Up
(Grade 11 – all students; Grade 12 – as needed)
- April 30:** 2018-2019 3rd Quarter Financial Statements

May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- May 9:** 2018-2019 College Board Portal Access Form
- May 13-
May 31:** MAP and PS – Spring Testing Window
- May 28:** 2018-2019 MAP or PS Assessment Coordinator Verification – Spring

June 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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- June 6:** 2019-2020 Optional Student Assessments Form
- June 12:** 2019-2020 Board-Approved Annual Calendar of Regularly Scheduled Board Meetings
2019-2020 Board-Approved School Calendar/School Day Schedule
- June 21:** Board Member Nomination Materials
- June 27:** University Board of Trustees Meeting
- June 28:** 2019-2020 Board-Approved Annual Operating Budget – General Fund and Special Revenue Funds

State/Federal-Required or General Reminder

University-Required

- Measures of Academic Progress® (MAP) and Performance Series® (PS) Testing Window
- Michigan Student Test of Educational Progress (M-STEP) Testing Window
- PSAT™ Make-Up