

# MAP® Growth™ Assessment Coordinator Verification – Spring

2019-2020

Name of Academy: \_\_\_\_\_

The following student data elements must be accurate and complete on the NWEA MAP site to avoid rejection of this document. To find students with missing data elements, run the operational reports; Students Without Reporting Attributes, Profiles With Shared IDs and Students by District.

- **First Name**
- **Last Name**
- **10 digit Unique Identification Code (UIC)**
- **Birthdate**
- **Grade Level**
- **Gender**
- **Ethnicity**
- **School of Record**
- **Class**

For additional support in verifying student data, watch the Form A3 video found at [www.TheCenterForCharters.org/assessments](http://www.TheCenterForCharters.org/assessments).

**After you have run each report and corrected the student records, check the box next to the report:**

- I have run the NWEA report; Students Without Reporting Attributes and made the necessary corrections to the student records.
- I have run the NWEA report; Profiles With Shared IDs and merged all duplicate student records and corrected IDs for the current academic year.
- I have run the NWEA report; Students by District and verified that all Student ID's are the 10 digit UIC, and made the necessary corrections to the student records.

**Comments:** If needed, use this box to explain any student record anomalies. To comply with FERPA, do not include student names or UIC's. ( Ex. "J.D. in 4th grade appears on the Profiles with Shared IDs Report due to a missing UIC, but this student did not attend or test this academic year.")

**Enter the current enrollment for each grade in the table below:**

Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8

\_\_\_\_\_  
 Name (typed)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

**Submission:**

Please submit the completed form by **May 26, 2020**, to the Center via Epicenter, per the Master Calendar of Reporting Requirements.

**For more information, please contact:**

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