

# COVID-19 Preparedness Response Plan Review Sheet

<ACADEMY NAME>	
Item	✓
District Name	
District Address	
District Code	
Name of ISD	
Name of Authorizer	

Assurances			
#	Description	✓	Notes
1	The PSA assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.		
2	The Academy acknowledges that it is subject to the rules governing workplace safety established in section 1 of Executive Order 2020-114 or any successor order and has adopted a Workplace Preparedness Plan. <u>A copy of this plan is attached.</u>		
3	The Academy will be or is closed to in-person instruction when the region in which it is located in is in Michigan Safe Start Plan Phases 1-3.		
4	The PSA assures that during <b>Phase 1, 2, or 3</b> it will suspend athletics, after-school activities, inter-school activities, and busing.		
5	The PSA assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.		
6	The PSA assures that during <b>Phase 1, 2, or 3</b> it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.		
7	The PSA assures that during <b>Phase 4</b> it will prohibit indoor assemblies that bring together students from more than one classroom.		

Introduction and Overview			
	Introduction to school community, efforts to date to ensure continued student learning during the COVID-19 pandemic. May include, but not limited to, academy mission, overview of instruction to date, method of plan development and feedback, and instructional scenarios addressed		

Requirements—Phase 1, 2, or 3		
Item/Description	✓	Notes
<b>A.</b> Describe the policies and procedures that the PSA will follow in <b>Phase 1, 2, or 3</b> of the <i>Michigan Safe Start Plan</i> .		
<b>1. Safety Protocols</b> The PSA describes how it will implement the <b>requirements</b> for safety protocols from the <i>Return to School Roadmap</i> (p. 15). <ul style="list-style-type: none"> <li>a. Personal Protective Equipment and Hygiene</li> <li>b. Spacing and Movement</li> <li>c. Screening Students</li> <li>d. Responding to Positive Tests Among Staff and Students</li> <li>e. Food Service, Gathering and Extracurricular Activities</li> <li>f. Athletics</li> <li>g. Cleaning</li> <li>h. Busing and Student Transportation</li> </ul>		
<b>2. Mental &amp; Social Emotional Health</b> The PSA addresses this section and identifies which of the strong recommendations for mental and social emotional health protocols within the <i>Return to School Roadmap</i> (p. 16) will be <b>excluded</b> ?		
<b>3. Instruction</b> The PSA addresses each subpart below in describing the instructional programs it will provide during Phases 1-3 and identifies which of the strong recommendations for instruction protocols within the <i>Return to School Roadmap</i> (p. 17-18) will be <b>excluded</b> ? <ul style="list-style-type: none"> <li>a. Governance</li> <li>b. Remote Instruction Offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how The PSA will aid students who lack access to computers or to the internet. (This is also in the Continuity of Learning Plan submitted in April.)</li> <li>c. Communication and Family Supports</li> <li>d. Professional Learning</li> <li>e. Monitoring</li> </ul>		
<b>4. Operations</b> The PSA addresses each subpart below and identifies which of the strong recommendations for operations protocols within the <i>Return to School Roadmap</i> (p. 19-20) will be <b>excluded</b> ? <ul style="list-style-type: none"> <li>a. Facilities</li> <li>b. Technology</li> <li>c. Budget, Food Service, Enrollment and Staffing</li> </ul>		

Requirements—Phase 4			
<b>B. Describe</b> the policies and procedures that the PSA will follow in <b>Phase 4</b> of the Michigan Safe Start Plan.			
<b>1. Safety Protocols</b>	The PSA addresses each subpart of the <i>Return to School Roadmap</i> in describing the safety protocols the PSA will implement and identifies which of the strong recommendations for safety protocols will be <b>excluded</b> .		
	<b>a. Personal Protective Equipment</b> (p. 22) 1) The PSA describes how it will implement <b>requirements</b> for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for: <ul style="list-style-type: none"> <li>➤ All staff and all students in grades pre-kindergarten and up when on a school bus.</li> <li>➤ All staff and all students in grades pre-kindergarten and up when in indoor hallways and common areas.</li> <li>➤ All staff when in classrooms.</li> <li>➤ All students in grades 6 and up when in classrooms.</li> <li>➤ All students in grades kindergarten through 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.</li> </ul>		
	2) The PSA identifies which of the strong recommendations for face covering protocols within the <i>Return to School Roadmap</i> (p. 22) will be <b>excluded</b> ?		
	<b>b. Hygiene</b> 1) The PSA describes how it will implement the <b>requirements</b> for hygiene protocols from the <i>Return to School Roadmap</i> (p. 22-23).		
	2) The PSA identifies which of the strong recommendations for hygiene protocols within the <i>Return to School Roadmap</i> (p. 22-23) will be <b>excluded</b> ?		
	<b>c. Spacing, Movement and Access</b> a. The PSA addresses this subpart and identifies which of the strong recommendations for spacing, movement and access within the <i>Return to School Roadmap</i> (p. 23) will be <b>excluded</b> ?		
	<b>d. Screening Students and Staff</b> 1) The PSA describes how it will implement the <b>requirements</b> for screening protocols from the <i>Return to School Roadmap</i> (p. 24).		
	2) The PSA identifies which of the strong recommendations for screening protocols within the <i>Return to School Roadmap</i> (p. 24) will be <b>excluded</b> ?		
	<b>e. Testing Protocols</b> 1) The PSA describes how it will implement the <b>requirements</b> for testing protocols from the <i>Return to School Roadmap</i> (p. 25).		
	2) The PSA identifies which of the strong recommendations for testing protocols within the <i>Return to School Roadmap</i> (p. 25) will be <b>excluded</b> ?		
	<b>f. Responding to Positive Tests</b> 1) The PSA describes how it will implement the <b>requirements</b> for responding to positive tests among staff and students from the <i>Return to School Roadmap</i> (p. 25).		
	2) The PSA identifies which of the strong recommendations for responding to positive tests among staff and students within the protocols in the <i>Return to School Roadmap</i> (p. 25-26) will be <b>excluded</b> ?		
	<b>g. Food Service, Gathering, and Extracurricular Activities</b>		

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	1) The PSA describes how it will implement the <b>requirements</b> for food service, gathering, and extracurricular activity protocols from the <i>Return to School Roadmap</i> (p. 26).		
	<b>h. Athletics</b> 1) The PSA describes how it will implement the <b>requirements</b> for athletics protocols from the <i>Return to School Roadmap</i> (p. 27).		
	<b>i. Cleaning</b> 1) The PSA describes how it will implement the cleaning <b>requirements</b> for cleaning protocols from the <i>Return to School Roadmap</i> (p. 27).		
	<b>j. Busing and Student Transportation</b> 1) The PSA describes how it will implement the <b>requirements</b> for busing and student transportation protocols from the <i>Return to School Roadmap</i> (p. 28).		
	<b>k. Medically Vulnerable Students and Staff</b> 1) The PSA addresses this subpart and identifies which of the strong recommendations for medically vulnerable students and staff within the <i>Return to School Roadmap</i> (p. 28) will be <b>excluded</b> ?		
<b>2.</b>	<b>Mental and Social-Emotional Health</b> The PSA describes the Mental & Social-Emotional Health supports it will provide and identifies which of the strong recommendations for mental and social emotional health within the <i>Return to School Roadmap</i> (p. 29) will be <b>excluded</b> ?		
<b>3.</b>	<b>Instruction</b> <b>a.</b> The PSA addresses each subpart below in describing the instructional programs it will offer during Phase 4 and identifies which of the strong recommendations for instruction within the <i>Return to School Roadmap</i> (p. 30-32) will be <b>excluded</b> ? 1) Governance 2) Instruction 3) Communication and Family Supports 4) Professional Learning 5) Instruction ( <i>once re-opened for in person or hybrid</i> )		
<b>4.</b>	<b>Operations</b> <b>a.</b> The PSA addresses each subpart below and identifies which of the strong recommendations for operations within the <i>Return to School Roadmap</i> (p. 33-36) will be <b>excluded</b> ? 1) Facilities 2) Budget, Food Service, Enrollment and Staffing 3) Technology 4) Transportation		

<b>Strong Recommendations—Phase 5</b>			
<b>C.</b> Describe the policies and procedures that the PSA will follow in <b>Phase 5</b> of the <i>Michigan Safe Start Plan</i> that <b>differ</b> from those in Phase 4.			
<b>1.</b>	<b>Safety Protocols</b> The PSA addresses each subpart of the <i>Return to School Roadmap</i> and indicate if the PSA plans to <b>exclude</b> any safety protocol that is <b>strongly recommended</b> in <b>Phase 5</b> . <b>a.</b> Personal Protection Equipment (p. 38) <b>b.</b> Hygiene (p. 38) <b>c.</b> Spacing, Movement and Access (p. 39) <b>d.</b> Screening Students, Staff and Guests (p. 40) <b>e.</b> Testing Protocols for Students and Staff and Responding to Positive Cases (p. 40-41) <b>f.</b> Responding to Positive Tests Among Staff and Students (p. 41) <b>g.</b> Food Service, Gathering, and Extracurricular Activities (p. 42)		

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	<ul style="list-style-type: none"> <li>h. Athletics (p. 42)</li> <li>i. Cleaning (p. 43)</li> <li>j. Busing and Student Transportation (p. 43)</li> <li>k. Medically Vulnerable Students and Staff (p. 44)</li> </ul>		
2.	<b>Mental and Social Emotional Health</b> The PSA describes the Mental & Social-Emotional Health supports it will provide and identifies which of the strong recommendations for mental and social emotional health within the <i>Return to School Roadmap</i> (p. 45) will be <b>excluded</b> ?		
3.	<b>Instruction</b> The PSA addresses each subpart below in describing the instructional programs it will offer during Phase 5 and identifies which of the strong recommendations for instruction within the <i>Return to School Roadmap</i> (p. 46-48) will be <b>excluded</b> ? <ul style="list-style-type: none"> <li>a. Governance (p. 46)</li> <li>b. Instruction (p. 46)</li> <li>c. Communications and Family Supports (p. 47)</li> <li>d. Professional Learning (p. 47)</li> <li>e. Instruction (<i>once schools reopen for in-person instruction</i>; p. 48)</li> </ul>		
4.	<b>Operations</b> The PSA addressed each subpart below and identifies which of the strong recommendations for instruction within the <i>Return to School Roadmap</i> (p. 49-52) will be <b>excluded</b> ? <ul style="list-style-type: none"> <li>a. Facilities (p. 49)</li> <li>b. Budget, Food Service, Enrollment and Staffing (p. 50)</li> <li>c. Technology (p. 51)</li> <li>d. Transportation (p. 52)</li> </ul>		

### Internal Use:

	The PSA assures that when it provides in-person instruction to its students without disabilities, The PSA must also provide in-person instruction to its students with disabilities, consistent with their individualized education plans.		
	The PSA assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.		
	The PSA assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.		
	The PSA assures that during <b>Phase 1, 2, or 3</b> it will close its buildings to anyone except: (A) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (B) Food-service workers preparing food for distribution to students or their families. (C) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.		
	The PSA assures that in <b>Phases 1, 2, or 3</b> it will provide for the continuation of food distribution to eligible students.		