The Informal Pupil Accounting Guide for 2020-21 – What we need to know to make 5-O-D work!

No application necessary. No approval necessary. Just need to do these things.

NOTE: This document is intended to serve as a guide for districts as they develop preliminary plans – please see the Pupil Accounting Manual for details.

Submit Calendar to Wayne RESA Pupil Accounting Department
- Must include 180 days and 1098 hours
- Deadline: end of July
- This doesn't change from what you usually do

Follow the 21f rules for virtual/blended learning
- Obtain parent consent for all children in district K-12 – BEFORE starting any virtual learning (during enrollment or scheduling)
- All K-12 students must begin an EDP by Count Day
- All K-12 students have full schedules (like now), but all classes are virtual/blended

Count Day Plan: 3 ways to "count" a student
For the following examples, let's assume a full time schedule for MS/HS is 6 classes and a full time schedule for elementary is whatever districts decide – usually 6 classes (For example: Literacy, Math, Science, Social Studies, Health, Art).

Activity in each class on Count Day	Weekly Interactives (Best Practice)	Physical Attendance
- MS/HS students complete an activity in <u>each</u> of 6 classes <u>on Count Day</u> - Elementary students complete an activity in <u>each</u> of 6 classes <u>on Count Day</u> "Activities" include - documented attendance in a virtual course where synchronous (live) instruction occurred with the teacher; - documented completion of a course assignment; - documented proof that student accessed a lesson, not just logged in (this is very tricky to document) 10/30 day rule does NOT apply	- MS/HS students have weekly 1:1 interactions with an instructor regarding course content or course progress in one of their 6 courses. It can be a different instructor each week. - Elementary students have weekly 1:1 interactions with their teacher regarding course content or course progress in one of their classes (can be parent facilitated). - Documentation must be provided for 4 weeks (a week is Wed – Tues, starting with Count Day): - Oct 7-13 - Oct 14-20 - Oct 21-27 - Oct 28-Nov 3 - Examples of documentation provided below – must show 2 way communication	- Documented physical attendance on count day in each course for pupils who will attend at least 50% of the instructional time for the course on-site, face to face with teacher of record. - This method is like what we usually do 10/30 day rule applies ONLY for this count method and ONLY if students are in seat at least 50% of the time - This method is risky if pandemic spikes precipitate additional school closings - This method is also risky because must show at least 50% attendance on Count Day.

NOTE: safest method is to use Count Day Activities in each class and then follow up with documented weekly interactives for any students who don't participate in every single class on Count Day.

MDE Flexible Learning Options (See Virtual Learning Options section)
Pupil Accounting Manual – 5-O-D Virtual Learning Options

Weekly Interactive examples:
Michigan Department of Education 2019-20 Pupil Accounting Manual Exhibits Appendix-C-2 and C-3

EXHIBIT 2 – SAMPLE TWO-WAY INTERACTION FORM Two-way Communication Log
Student Name: _____ Week # _____
Date: _____ Period(s): _____
Course Name / Subject: _____
Student Summary Questions:
1) What is your planned online schedule this week?
2) Which lesson gave you the most trouble this week?
3) Explain why the topic was difficult to understand.
4) If you did not attend during the planned online time for your course this week, please provide an explanation.
Student Signature: _____
Teacher of Record / Mentor Progress Notes:
Teacher of Record / Mentor Signature: _____

EXHIBIT 3 – SAMPLE TWO-WAY INTERACTIONS
Course Name Student Comments **Teacher of Record** Teacher Comments

- **Algebra I** Currently working on Chapter 9. Need some help understanding Quadratic Equations. **Hanes** I would be happy to help you with that concept. Are you able to meet this week at the lab, or would you have time today for a Skype session?
- **Biology** Just finished my report on Cell Biology. Learned how RNA molecules play critical and diverse roles in a staggering number of cellular processes. **Redding** I received your report this morning and will have some feedback for you later today. It sounds like you enjoyed the RNA aspects of last week's lesson. RNA has important and diverse roles in biology, but molecular tools to manipulate and measure it are limited. Have you heard of CRISPR? If not, take a look at the following article to learn more about some amazing advancements in the area of RNA editing. 33T Uhttps://www.nature.com/articles/nature24049U33T
- **Computer Programming** I feel like I'm progressing well in this course. Starting to learn functional programming, its techniques, and its data structures. I would like to learn more about how I can use this language to interact with a database. **Hawkins** Once you have a grasp on functional programming, we will start working on algorithms, and from there you will be ready to segue into database interactions. Also start to explore some of the SQL projects that I have added to blackboard. You will need to understand the language structure to make calls to the database.
- **Law** Learning about the legislative process. I will be participating in the tour of the Capitol Building next week. **Bodine** The legislative process differs between the state and federal levels. Think about what differences you have discovered prior to your tour next week. We will be covering some of those at that time and I would like to have you add to the discussion.
- **English 10** Currently reading Amy Tan's The Joy Luck Club. Learning about how figurative language is used to highlight motives, and analyzing character interactions. **Kessler** Tan's book provides a prime example of Symbolism, Imagery, Allegory. During the marriage ceremony, there was a lighting of a two-ended red candle. What did this represent symbolically? Next week, I would like to have you read "The Raven" by Edgar Allan Poe. We will discuss the different uses of symbolism between the two authors once you have finished that reading.
- **Electronics** Currently learning about Ohm's law. Practicing my soldering technique. I will be coming into the lab next week to work on my circuit board layout. **Saltiziack** Sounds like you are making good progress through the curriculum. Please bring examples of your soldering work with you next week. Also, please bring a schematic of the circuit that you wish to build in your circuit board so that you can walk me through the design.