



MAP® Growth™ Assessment Coordinator Verification

2021-2022

Name of School: _____

The purpose of this form is to support the school with the important process of cleaning student data on the NWEA MAP site. This critical process ensures that MAP reports include the test data for all students and holistically demonstrates their achievement and growth. To locate students with missing data elements, run the operational reports: Students Without Reporting Attributes, Profiles with Shared IDs and Students by District. For additional support in verifying student data, watch the corresponding video for this form at www.TheCenterForCharters.org/assessments.

The following student data elements must be accurate and complete on the NWEA MAP site to avoid rejection of this document:

- First Name
- Last Name
- 10-digit Unique Identification Code (UIC)
- Birthdate
- Grade Level
- Gender
- Ethnicity
- School of Record
- Class
- Current Term

After you have run each report and corrected the student records, check the box next to the report:

- ☐ I have run the NWEA report, Students Without Reporting Attributes, and made the necessary corrections to the student records.
- ☐ I have run the NWEA report, Profiles with Shared IDs, and merged all duplicate student records and corrected IDs for the current academic year.
- ☐ I have run the NWEA report, Students by District, and verified that all Student ID's are the 10-digit UIC, and made the necessary corrections to the student records.

Comments: If needed, use this box to explain any student record anomalies. To comply with FERPA, do not include student names or UIC's. (Ex. "J.D. in 4th grade appears on the Profiles with Shared IDs Report due to a missing UIC, but this student did not attend or test this academic year.")

Enter the current enrollment for each grade in the table below:

Grade 9	Grade 10	Grade 11	Grade 12

Name (typed)

Title

Date

Submission:

Please submit the completed form to the Center via Epicenter, per the Master Calendar of Reporting Requirements.

- ☐ **Fall – October 13, 2021**
- ☐ **Spring – May 25, 2022**

For more information, please contact:

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